

THE QUEEN'S COLLEGE OF GUYANA ASSOCIATION (UK)

(Registered Charity No 801250)

**(UNADOPTED) MINUTES OF THE
TWENTY-EIGHTH POST-INAUGURAL ANNUAL GENERAL MEETING
HELD ON FRIDAY 18TH NOVEMBER 2016
AT THE GUYANA HIGH COMMISSION, LONDON**

1 PRELIMINARIES

1.1 Present

Non-Executive Officers

President Derek G Hugh in the chair.

Vice-Presidents: Dr Neville O Linton, John O V Rafferty MBE, Henry O Edwards and Ivor E Ying

Management Committee

Bruce M Nóbrega	– Chairman	Dr Christopher J Chunnillall
Mrs E Claire Carballo	– Hon. Secretary	S Mark D Dalgety*
Praveen D Hanoman	– Hon. Treasurer	Neville F Munroe*
C Ian C Wishart*	– Asst. Secretary	

(* Signifies co-opted.)

Other Attendees

7 Members and 2 guests as listed in the appended Attendance Register.

1.2 Apologies for Absence

Vice-Presidents HE F Hamley Case* and Brigadier David A Man, Committee Members Dr Peter D Fraser and John W Jones-Alleyne, and Dr A G (Joy) Leitch*, Joseph Le Roi-Smith, Gerry A St Hill and Andrew C Terrill*.

(* Signifies not reported at the meeting.)

1.3 President's Introductory Remarks/Valete

The President welcomed those present, with special reference to first-timers. He then asked the meeting to stand and observe a minute's silence for those former students and member of staff known to have died since the previous AGM. The names were read out by Ian Wishart.

2 ADOPTION OF THE MINUTES OF THE TWENTY-SEVENTH POST-INAUGURAL AGM HELD ON 21.11.15

Noting that the minutes had been previously circulated, the President asked if there were any corrections or omissions; there being none, he then called for a motion for their adoption. This was proposed by Neville Linton, seconded by Fred Weston and carried *nem. con.*

3 MATTERS ARISING

There were no matters arising.

4 ADOPTION OF TRUSTEES' REPORT AND THE ACCOUNTS

Treasurer (Praveen) noted that copies of the Independent Examiner's Report, the Trustees' Report and the Accounts and Notes thereon were before the meeting. He explained that the presentation of the accounts was different from that of previous years, being in accordance

with the Charity Commission's latest recommended practice. He briefly ran through the Trustees' Report and Accounts.

- All fund-raising events had been profitable with a significant increase over the previous year: £2347 against £350.
- The Annual Dinner made an increased profit £426 against £322 last year.
- The Spring Lunch had made a near record profit: £1014 against £647.
- The Family Barbecue had been reinstated; profit £557.
- A Boat Cruise on the Thames had been held in place of the Carnival Fête (which had made a loss last year). It was planned to repeat this event in 2017. Profit £383.
- A significant increase in donations and subscriptions: £2656 against £938.
- Overall net increase in total assets of £1951.

Ian noted that £2000 had been earmarked as a contribution towards the provision of air conditioning for the room housing the server for the computers. To date there had been no offers of contributions from the other 'chapters'.

Praveen then invited questions and/or comments on the Report and Accounts.

Phil MacInnes asked what was the annual sum needed for the running of the Association. Praveen replied that £4000 was earmarked for this. The general policy with regard to the rest of the funds was to let the school tell us of its needs.

Mention was made of a proposal to select and partly fund a physics teacher. John Jones-Alleyne had identified a suitable candidate, but unfortunately no support from Guyana was forthcoming, and the initiative fell through.

Bruce Nóbrega asked whether the food programme (for needy students), which we had supported in the past, was still on-going. Ian replied that he presumed this to be the case.

[Post-meeting note.— QCOSA's report to the 2016 ICQC Annual Business Meeting confirms that the 'Special Awardees Program [sic]' is on-going (including the feeding programme).]

The President asked what became of the previous biennial dinner-dances. Ian said they had been discontinued due to the loss made on the last biennial dinner-dance [2006]. The dinner-dance held in 2014 was a special to jointly celebrate the 25th anniversaries of The Bishops' High School Association and our own.

Peter McLean suggested that a less formal gathering might be popular. Ian responded that the Boat Cruise was such an event, with dancing to a DJ. Mark Dalgety said buffet style dinner-dances at the Holiday Inn were popular. Typical cost was around £55 per head. Ian observed that this was about the same as that charged for the 2014 dinner-dance where Derek had been able to obtain the venue gratis. It was agreed that the matter be discussed at the next Committee meeting.

ACTION: 2016-17 C'TTEE

There being no further discussion on the Report and Accounts, Derek called for a motion for their adoption. This was proposed by Peter McLean, seconded by Ivor Ying, and carried *nem. con.*

The President thanked Praveen for his work as Treasurer.

5 APPOINTMENT OF INDEPENDENT EXAMINER FOR 2016–17

Carl Warren had expressed his willingness to remain as Independent Examiner. The Committee had proposed that he be re-appointed; this was seconded by Peter McLean and carried *nem. con.* The President asked that Carl be thanked for his work.

[Post-meeting note.— Carl has been informed of his appointment and of the President's remarks.]

6 ELECTION OF THE PRESIDENT

Derek Hugh vacated the chair in place of Management Committee Chairman Bruce Nóbrega who announced that the Committee had proposed that Derek be re-elected; nominations could also be made from the floor. There being none, Derek was duly declared President and resumed the chair. He thanked the meeting for re-appointing him.

7 APPOINTMENT OF VICE-PRESIDENTS

The President announced that the Management Committee proposed that the existing Vice-Presidents be re-appointed, viz:

Dr Neville O Linton
John O V Rafferty, MBE
Brigadier **David A Man**
Sir **Shridath S Ramphal**, GCMG, OE OM(Jam), OCC
M Trevor Phillips, OBE
Henry O Edwards
Ivor E Ying
J R Gary Ramprashad
C Ian C Wishart
J Mark Adamson
and **HE F Hamley Case**.

The above were re-appointed *nem. con.*

8 ELECTION OF THE MANAGEMENT COMMITTEE

The President announced that seven persons were to be elected, and called for nominations, explaining that Claire and David Blackman (who was not present) were ineligible to stand under the three-year rule. Nominees and their sponsors were [**candidate** (proposer, seconder)]:

Ian Wishart (Mark Dalgety, Claire Carballo)
Neville Munroe (Ian Wishart, Claire Carballo)
Mark Dalgety (Praveen Hanoman, Frederick Weston)
Praveen Hanoman (Claire Carballo, Neville Munroe)
Christopher Chunnillall (Bruce Nóbrega, Neville Linton)
Bruce Nóbrega (Christopher Chunnillall, Praveen Hanoman)
Peter Fraser (Mark Dalgety, Claire Carballo).

As there appeared to be no further nominations, John Rafferty proposed and Frederick Weston seconded that nominations be closed. This was carried *nem. con.* The President then declared the above seven duly elected.

9 PROPOSED AMENDMENTS TO THE CONSTITUTION

Copies of the amendments to the Constitution proposed by the Committee and the explanatory notes thereon had been circulated with the Agenda and, together with copies of the Constitution were before the meeting. Ian reiterated the reasons for the amendments, and explained that each amendment would have to be voted on separately, and that a two-thirds majority was required for their acceptance.

The proposed amendments to clauses 3.1, 3.2, 3.3, 4.1, 4.2, 4.4 and 4.5, and sub-clauses 5.1 (iv) and 5.1 (vi) were voted on in turn and each accepted by the required two-thirds majority. It was explained that the amendments to clauses 8.2 and 8.3 did not require a vote as these were corrections to errors in the text. Ian added that he needed to submit the amendments to the Charity Commission for their approval, but did not see any problem since they were of an administrative nature and did not affect the clauses in which the Commission would be particularly interested, such as the charitable object.

[The agreed amendments are appended to these minutes.]

10 ANY OTHER BUSINESS

In reply to a question from Ian, Mark said that it was unlikely that he would be attending the ICQC Annual Business Meeting in New York. He was of the opinion that the meetings should be held biennially and in Guyana where delegates would be able to engage with the student body through workshops, mentoring etc. The meeting endorsed Mark's suggestion. Ian said he would email the ABM's organisers informing them of our views. **ACTION: Ian W**

[Post-meeting note.— email sent.]

The President asked what had become of the suggestion, made some years back, to lease the QC sports ground. Mark replied that a project had been set up, but nothing had been done. Furthermore, the ground was susceptible to flooding and needed to be raised –extremely expensive.

The President urged the membership to recruit new members. He had recently recruited three life members (non-alumni/staff) one of whom was involved in a charity with Prince Andrew.

Peter McLean asked whether the Association kept track of ex-QC students studying in the UK. Ian said he did contact those whom he knew about, but none had joined the Association.

11 CLOSURE

The President announced that tickets were available for the Annual Dinner to be held at the Bunga Raya Restaurant on 29.1.17. He thanked the High Commissioner for the use of the premises for our meetings, and the Committee for its work during the year. The meeting was brought to a close by the singing of *Carmen Collegii Reginae*.

Prepared by _____ (outgoing) Asst Sec.
(C I C Wishart)

Adopted _____ President
(D G Hugh)

Date _____

ATTENDANCE REGISTER

Officers of the Association

Twelve Officers of the Association as listed in sub-section 1.1

Members and Guests

Mrs Patricia F Brewster

Esmond N Fernandes

Philip N MacInnes

Peter E McLean

Derek A McWatt

Mrs Rosemary McWatt (guest)

Mrs Joan Plummer (guest)

Mrs Elizabeth Rafferty

H Frederick Weston